



The Tanganyika Law Society

The Bar Association Of Tanzania Mainland

Electoral Committee – Terms of Reference

Type:

Standing Committee – An Independent Committee and Advisory to the Governing Council

Mandate:

The Committee organizes and conducts TLS Elections by supervising and oversees General Elections including chapters' and Chapter zones' elections.

Responsibilities:

Emanates from the TLS Elections Regulations, 2022;

- To call for Nominations for various TLS Posts as required by the law.
- To conduct vetting process to ensure that the candidates for all elective positions comply with all requirements of TLS Elections Regulations taking into account experience, geographic distribution, gender balance and age by considering the best interest of the Society.
- To organize and conduct elections by supervising and overseeing Society elections including Society General elections, Chapters' Zones elections, Chapter elections and AYL elections with assistance of the Assistant Returning Officers, chapter conveners, chapter coordinator and TLS staff responsible for Elections.
- To announce Elections results.
- To hear and determine objections on the vetting, election process and election results.
- To ensure that successful candidates are sworn into the office.
- To prepare a report on the whole TLS Elections Process and submit to the Governing Council.

Composition:

- There shall be five (5) members of the Committee as provided in the TLS Elections Regulations.
- Appointments shall be made and vacancies filled by the Governing Council save for National Ethics Chairperson who is a member of the committee by virtue of his position.

Committee Chair:

- Committee Chair shall be a retired Judge or a past President as provided by the TLS Elections Regulations.

Procedures and Work Product:

- Quorum for the committee shall consist of at least three (3) members.
- The Committee shall operate in accordance with the TLS Elections Regulations
- The Committee shall annually review these Terms of Reference and may recommend changes to the Governing Council.
- The Committee shall maintain minutes of its meetings.

Reporting:

- The Committee reports to the Governing Council.
- The Chair of the Committee may communicate urgent matters of concern directly to the President or the Executive Director.
- The Committee may make recommendations for Regulations changes to Council and undertake specific tasks assigned by Council to the Committee.
- The Committee shall provide a report on its work to the Governing Council.

Support Staff / Secretary: Corporate Secretary

